

## **Request for Information (RFI) # 1990**

### **Temporary Outdoor Stage Roofing System**

## **1. INTRODUCTION**

### **1.1 General Information and Purpose**

The Governor Nelson A. Rockefeller Empire State Plaza is a unique architectural masterpiece which houses 11,000 New York employees in a complex of ten buildings. The Plaza offers a world-class modern art collection, New York State's Museum, Library and Archives, a distinctive performing arts center, convention center and more. The outdoor Plaza is also home of the "Summer at the Plaza (ATP)" series of concerts and festivals. This series draws approximately 100,000 patrons between June and September. The series retains high profile performers each year and as such, must continue to maintain its technical operation for these events. The New York State Office of General Services (OGS), Financial Administration, Agency Procurement Office will be soliciting bids on behalf of the OGS Office of Convention and Cultural Events. OGS intends to contract with a firm to provide a temporary (erected at main stage in June, removed in October and stored indoors during the winter) roofing system for the outdoor main stage located at the Empire State Plaza in Albany, New York.

OGS will use the information received from this RFI to identify the best solutions which seem most applicable to the specific needs of OGS for a temporary stage roof.

Vendors interested in participating in any possible opportunities arising from this RFI are encouraged to respond.

### **1.2 Project Background**

A Contractor would be required to provide a "turn-key" temporary outdoor roofing system for OGS Office of Convention and Cultural Events. This will include delivery, provision, initial installation, as well as knowledge transfer. This temporary roofing system will allow for events on The Empire State Plaza without significant regard to weather, time-of-day, or other environmental conditions. The roofing system is to be designed to be stored off-season, but shall be appropriately secured to an engineered foundation.

The roofing system vertical supports must rest on the plaza, rather than the stage itself. The stage is 45' deep by 60' wide. The roof system offered must completely cover the stage. The roof system must also include structural wings for PA speakers to mount to (PA wings). Temporary Roofing System must meet class III per NYS Building Code 1604.5.

The temporary outdoor roofing system should allow for PA equipment and lights to be mounted from the ground and then hoisted in place.

Key Design component:

As previously stated the Governor Nelson A. Rockefeller Empire State Plaza is a unique architectural masterpiece, which creates anchoring challenges. The stage allows for access to

all sides. OGS would like to limit guy wires and avoid unsightly above ground ballast. There is a concourse below the Plaza, so there are limitations as to what may be placed below the plaza surface. There is a water-proof membrane three feet below the plaza surface that may not be disturbed. Should anything compromise this membrane, repairs would likely be extensive and expensive.

## **2. DESIRED KNOWLEDGE**

OGS seeks to gain a comprehensive understanding of technology and equipment that could be used to meet our needs for a temporary outdoor stage roof and solve the challenges presented with anchoring system. To that end, OGS seeks responses to the following:

- What information / specifications / requirements should be included in a solicitation to enable potential bidders to accurately price this kind of work?
- While it would seem that aluminum truss systems are the most common, what are other viable options?
- What are the advantages/disadvantages to various roof styles; i.e. lean-to, steeple, curves, gable, etc.
- OGS, is envisioning the roofing system being capable of lowering roof to attach PA/Light equipment, then being raised. Are there other methods available?
- What type of temporary outdoor roofing system require the least intrusive anchoring to meet building code?
- What are proposed solutions to the challenges presented for anchoring?
- What type of temporary outdoor roofing system is the easiest to use, the most durable?
- What is the warranty on temporary outdoor roofing systems?
- Are there concessions to form vs utility?
- Would stamped drawings be available in proposals?
- Do all offerings meet NYS Building codes and ANSI (American National Standards Institute) codes?
- What options exist for roof cover?

Vendors are encouraged to be both comprehensive and creative when providing information related to this RFI. The State understands there are a host of potential solutions and it expects equal consideration be given to other options available in the marketplace, As such, vendors are permitted to submit responses, either in whole or in part, and / or in collaboration with other vendors.

## **3. CONTENT OF RESPONSE**

OGS requests that vendors include the following types of information in their written responses:

- Company Background – Provide general background information regarding your company, including a summary of previous experience in similar types of projects.
- Temporary outdoor roofing system experience – Provide a detailed description of projects that have been successfully completed using these envisioned approaches, including the scope of the project, and the equipment utilized.

- Potential Solutions – Provide examples of potential solutions.
- Product Background – Provide information regarding the proposed products and/or equipment/technology that you envision could be implemented for a project of this scope, including any applicable names, manufacturers, specifications and relevant information, such as products used in similar situations.
- Proposed Work Plan – Provide a general approach to a project of this size, equipment /technology expectations, major deliverables and a project plan and/or timeline.
- Specific Knowledge – Provide information addressing the bullets in section 2 above.
- Issues and Concerns – Provide information regarding any potential issues or concerns that should be considered. Responses may include strength and weakness comparisons of known potential solutions from the vendor’s point of view.
- Additional Information – Provide any additional information and/or any other parameters that should be considered or required in order for bidders to respond to a formal Request for Proposal (RFP).

Please respond to the information above and provide the name of your company, its location, a contact person, phone number and email address when replying to this RFI. A response does not bind or obligate the vendor to any agreement of provision or procurement of services referenced.

Since this RFI is designed as a tool to collect information and shall not result in a procurement contract, it does not fall under the requirements of State Finance Law §§139-j and 139-k (the Procurement Lobbying Law) and there is no restricted period. However, we ask that you direct your questions and responses in writing to the OGS point of contact listed below.

It would be appreciated if you would email your response to me by July 19, 2016. If the file size of your response is too large to email, please send a cd or thumb drive. Thank you in advance for your help.

Regards,

## **Seth Stark**

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